



# তাম্রলিপ্ত পৌরসভা

## OFFICE OF THE TAMRALIPTA MUNICIPALITY

Estd. - 1864

**Tamluk-Panskura Road, Padumbasan, Tamluk - 721636**

Website: [www.tamlukmunicipality.org](http://www.tamlukmunicipality.org) \* E-mail: [tamraliptaulb@gmail.com](mailto:tamraliptaulb@gmail.com)

Memo No. - 613

Date: 31.07.2026

### NOTICE INVITING QUOTATION (N.I.Q.)

The Administrator, for and on behalf of the Tamralipta Municipality, invites sealed quotation from reputed agencies / firms/service providers having experience in similar nature of works for the Supply and Installation of a desktop computer hardware along with required supporting software installation for e-governance server. The following work as follows:

| Sl. No. | Name of the work                                                                                                                  | Estimated Amount<br>(Including GST & all other Taxes) | Time of Completion | Warranty Period  | Location                                                                                    |
|---------|-----------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|--------------------|------------------|---------------------------------------------------------------------------------------------|
| 01      | Supply and Installation of a desktop computer hardware along with software for e-Governance server within Tamralipta Municipality | Amount to be quoted                                   | 10 Days            | 01 Year (Onsite) | Tamralipta Municipality Office, Tamluk- Panskura Road, P.O. Tamluk, Purba Medinipur- 721636 |

Quotation amount with all details in company's letter head along with necessary documents in sealed cover should reach at the Office of the Tamralipta Municipality, Tamluk- Panskura Road, P.O. Tamluk, Purba Medinipur-721636 within **2:00 PM** on **10.08.2026** and will be opened on the same day in the office at **3.00 pm**. The authority reserves the right to accept or reject any Quotation without assigning any reason thereof.

The hardware procurement and installation details (SL no 01 to 13) and software installation (SL no-14) details were mentioned in **Annexure -A**.

For any clarifications, agencies/firms/service providers may contact at the office of the Tamralipta Municipality.

  
**Administrator,**  
**Tamralipta Municipality**

## **TERMS & CONDITIONS**

### **1. QUALIFICATION CONDITIONS:**

Sealed quotations superscribing the name of the work on the envelope are invited from the reputed and resourceful agencies / service providers for the jobs stated in the "**Annexure -A**" below.

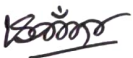
- a. Item wise make should be clearly mentioned in case of assembled hardware.
- b. The undersigned reserves the right to accept / reject in full or in part of any tender without assigning any reason whatsoever.
- c. Intending tenderers should produce credentials of a similar nature of completed work with Central & State Govt. office/PSU/ULB etc. during last 3 (three) financial years prior to the date of issue of this N.I.Q..
- d. The agencies / service providers shall submit the self-attested copies of the following documents: -
  - (i) Up-to-date copy of Trade License (ii) PAN card (iii) GST Registration (iv) Work Experience certificate (During Last Three Financial Years) supported with Work Orders (v) Professional Tax.

### **2. GENERAL INSTRUCTION & GUIDELINES:**

- a) The quotationers should disclose if there is any pending litigation upon the firm, which may have implications on the liquidity of the firm. If not, then NOT APPLICABLE should be mentioned.
- b) The quotationers would have to disclose if they are black-listed by any Govt. Dept./semi-Govt. / autonomous bodies / PSUs etc. If not, then NOT APPLICABLE should be mentioned.
- c) If the last date of receipt of tender or the day of opening of tender happens to be a holiday or otherwise, the next working day will be the last date of receiving and opening of the bid. The quotationers or their authorized representatives are to remain present at the time of opening of the offers. The offers would be opened preferably one hour after the time of submission on the last date of N.I.Q.

### **3. QUOTING OF RATE / AMOUNT:**

- a) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment of any account. The amount should be quoted both in figure and in words.
- b) The rate should be quoted including all taxes. No price escalation will be entertained.
- c) The bidder shall submit the quotation with his own letter head duly signed and with official seal. Each bidder shall submit only one quotation.
- d) No extra cost should be paid beyond quoted rate.



▪ **AWARD OF CONTRACT:**

- a. Notwithstanding the above, the tender inviting authority reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
  - b. Award of contract will be on the basis of lowest evaluated price (Total Amount of the items including installation etc.) in for which the bidder must quote the rate for the mentioned items. Work (Supply and Installation) should be completed within 10 Days from the date of the issuance of supply/work order. 02(two) copies of Bill should be submitted.
- **Payment:** - After supply of the hardware and successful completion of the Hardware and Software installation of e-governance system; the amount will be released depending upon the availability of the fund.

  
**Administrator,  
Tamralipta Municipality**

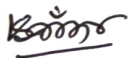
**Memo No. - 613/1(5)**

**Date: 31.07.2026**

**Copy forwarded for information to:**

1. The Director, SUDA, Govt. of West Bengal
2. The Executive Officer, Tamralipta Municipality
3. The Finance Officer, Tamralipta Municipality
4. Sri Anup Biswas , IT Expert , SUDA, Govt. of West Bengal
5. Sri Souti Majumder, Network Admin , SUDA Govt. of West Bengal

  
**Administrator,  
Tamralipta Municipality**





Annexure-A

The details specification of Server/Desktop is as follows -ANEXTURE -A

| Sl.No. | Server/Desktop Item wise Specification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1      | Form Factor/ Height: Tower/Blade/Rack mount                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 2      | <b>Processor:</b> Intel 6 Generation Core i5 6400/6402/6500/6600/6685 6th Generation, 2.2/2.5/2.7/2.8/3.2/3.3/3.5 GHz, Socket, 4 Cores, 4 Threads, 6 MB Cache, Desktop Processor.                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 3      | <b>Memory:</b> 8 GB DDR4<br>4 x 2=8 GB 2133 Server/Desktop RAM (2133 MHz)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 4      | <b>Expansion slots:</b><br>Up to four PCIe expansion slots;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 5      | <b>Internal storage:</b> 1TB x1 = 1 TB HDD<br>And 500 GB SSD                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 6      | <b>Drive bays:</b> -internal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 7      | <b>RAID support:</b> RAID-0 ,1,5,10 in built                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 8      | <b>LAN Card (NIC):</b> One Gigabit Ethernet                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 9      | <b>Power Supply:</b> Server simple Swap power Supply                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 10     | <b>Operating System Support:</b> Red Hat Enterprise Linux 5 or 6 (No upper version)<br>Enterprise, VMware vSphere Hypervisor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 11     | <b>Warranty:</b> Minimum 1 years on all components [onsite support].                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 12     | <b>Make:</b> Lenovo/ Dell/ HP / or assembled desktop                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 13     | <b>USB Port:</b> Minimum 4 Nos                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 14     | Details of items to be installed in server: Server materials (Hardware) with configuration <ul style="list-style-type: none"><li>• <b>Server IP address:</b> Respective IP address</li><li>• <b>Operating system:</b> Red Hat Enterprise Linux (RHEL) 5 or 6 (64 bit)</li><li>• <b>Database Server:</b> Oracle database server 10g release 2 (64 bit)</li><li>• <b>Application server:</b> Oracle application server 10g release 2 (64 bit)</li><li>• Restore existing Oracle RMAN backup from old server.</li><li>• Data migration into new server.</li><li>• Configure regular backup schedule to new server.</li></ul> |

*Director*  
07.07.2021  
Director, SUPA